**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Tuesday, March 26, 2020**

**Zoom Conference Call Number (888) 788-0099, Meeting ID: 254 060 0349**

Called to Order: By George Sewell at 5:32pm

Invocation: Waived by George Sewell

Pledge of Allegiance: Waived by George Sewell

Welcome/Special Guest/Introductions: None.

Roll Call: George Sewell, Njeri Camara, Fletcher Carter, Gary Conlay, Marcelle Slaughter, Ora Rice and Reece Middleton were present. Kristi Copeland, Wanda Brock and Matthew Linn was excused. Bienville and Governor Appointee #2 have no board representative at this time. A quorum of 7 out of 10 present board members was confirmed by George Sewell, Board Chair. Doug Efferson, Executive Director, was present.

Approval of Agenda: Moved by Ora Rice to accept the agenda with the Invocation and Pledge waived and the Ends review delayed until next meeting, seconded by Gary Conlay, unanimously approved with the changes.

Approval of the Minutes for February 17, 2020: Moved by Ora Rice, seconded by Reece Middleton, unanimously approved without any changes.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities and Communication and Support to the Board. It was noted that the District was proactively addressing Covid-19 safety concerns for clients and staff by enhancing disinfectant efforts in all brick and mortar locations and restricting traffic to essential staff only. The district is providing behavioral health staff to the isolation camp at Lake Bistineau and maintaining core safety-net services to clients during this pandemic. It was also noted that recent compliance and property audits were very favorable for our District.

ENDs Statement: Tabled until next month.

Board Business: George Sewell led a review of the Stakeholder Survey Forms and Doug Efferson informed the Board that surveys needing follow-up were forwarded to the appropriate personnel and addressed. Reece Middleton pointed out the LACG survey had very positive complements and also stated concerns regarding referrals to CORE and Outpatient programs and the need for assessments statewide to identify individuals in need of referral. George Sewell led a short discussion regarding Member’s Term Wishes and that Marcelle Slaughter will complete his 3rd and final year as representative for Sabine Parish on June 30, 2020. Doug Efferson was asked to send a letter to the Sabine Parish Police Jury requesting a new appointment and Marcelle Slaughter agreed to work on identifying a potential replacement. George Sewell requested volunteers for the Executive Director Evaluation Committee and appointed Ora Rice Reece Middleton and Gary Conlay to the committee with Reece Middleton to be Committee Chair. The February Board Compliance Monitoring Summary Report was reviewed and accepted. The March Board Compliance Monitoring Tool was to be completed by email and sent to Doug Efferson for summary. The next meeting date was agreed to be on Monday, April 20th, 2020 at 5:30pm.

Announcements/Acknowledgements: None.

Adjournment: Reece Middleton moved to adjourn the meeting at 6:15pm, seconded by Marcelle Slaughter, and unanimously approved.

Minutes Prepared by George Sewell, Board Chair